

## Uniform CPA Examination Notice to Schedule (NTS)

**IMPORTANT: You must bring this Notice to Schedule with you to the Prometric testing center.**

You have been approved to take the following sections of the Uniform CPA Examination:

Section Name	Exam Section ID	Earliest Date You Can Take Exam Section	Latest Date You Can Take Exam Section
AUD	[REDACTED]	04/12/04	10/12/04
BEC	[REDACTED]	04/12/04	10/12/04
FAR	[REDACTED]	04/12/04	10/12/04
REG	[REDACTED]	04/12/04	10/12/04

K [REDACTED] TS [REDACTED]

JAPAN

Passport Name:

**Accountancy Board to which Candidate has Applied:** Delaware State Board of Accountancy

**Scheduling Your Examination:** Contact Prometric to schedule your examination sections. It is recommended that you use the online scheduling system at [www.prometric.com/cpa](http://www.prometric.com/cpa) or you may call the Customer Service Call Center at 800-580-9648 or you may call your local testing center directly. To ensure that you are able to take the examination at the desired location on the desired date, schedule at least 45 days in advance. If you have received your NTS by email or fax, you must wait 24 hours after its receipt before contacting Prometric for scheduling.

**Arriving at the Test Center:** On the day of your examination you must arrive 30 minutes before your appointment. A digital photograph will be taken.

**Rescheduling an Appointment:** You may reschedule at [www.prometric.com/cpa](http://www.prometric.com/cpa), by contacting the Customer Service Call Center or by calling your local testing center. If you reschedule fewer than 30 days before your appointment, you will incur a rescheduling fee. Rescheduling from 29 to 5 days before your appointment will cost \$35.00 and with fewer than 5 days, the full Prometric seat fee will be charged. No fee will be incurred for rescheduling 30 days or more before your originally scheduled appointment.

**Identification:** You must take two forms of identification when you take the examination: one with a recent photograph and your signature and a second with your signature. **These identifications MUST have your name spelled exactly as it appears on this Notice to Schedule.** (See page two of this Notice or the "Candidate Bulletin" for a list of acceptable primary and secondary identifications.) **You will not be allowed to test if you do not have proper identification. At least 10 days prior to your appointment, contact your state board of accountancy to file name change information, if it is necessary to do so.**

**Prohibited Items:** Review the list of prohibited items on page two of this Notice. No items will be permitted into the testing room. A small locker will be provided for you to store any personal items.

**Breaks:** You may take a scheduled break from the time you end one examination section testlet until you begin the next testlet, although examination time will continue to run. Unscheduled breaks are not allowed during any section of the examination.

**Examination Password(s):** In order to start your examination at the test center, you must enter the appropriate password from the table below. **You must bring this Notice to Schedule with you to the testing center.**

Section Name	AUD	BEC	FAR	REG
Examination Password	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]